

**FORM 15**  
**Circuit Civil Court Party Information Sheet**

**INSTRUCTIONS:**

- ✓ You must provide the following information about yourself and the other party.
- ✓ Type or neatly print in black ink.
- ✓ Fill in the two-letter Case Type code from the back of this form here: \_\_\_\_\_

Filing Date: \_\_\_\_\_

Title of Case: \_\_\_\_\_

**PARTIES** (attach a separate sheet to include additional parties)

Initiating Party	
Party Type: _____	(i.e. Plaintiff, Petitioner, Applicant, etc.)
Last Name: _____	First Name: _____
Middle Name: _____	Address: _____
City: _____	State: _____ Zip: _____
DOB: _____	SSN: _____
<i>required</i>	

Responding Party	
Party Type: _____	(i.e. Defendant, Respondent, etc.)
Last Name: _____	First Name: _____
Middle Name: _____	Address: _____
City: _____	State: _____ Zip: _____
DOB: _____	SSN: _____
<i>required</i>	

Additional Party	
Party Type: _____	(i.e. Co-Defendant, Co-Respondent, etc.)
Last Name: _____	First Name: _____
Middle Name: _____	Address: _____
City: _____	State: _____ Zip: _____
DOB: _____	SSN: _____
<i>required</i>	

Submitted by: \_\_\_\_\_

Bar ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Party Representing: \_\_\_\_\_

**NOTE: Place the filing information sheets in a secure filing location, separate from the case file and the documents should be considered confidential.**